



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Calne Area Transport		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Calne
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To carry out a community study of safer cycling routes and produce a comprehensive plan and map for Calne.
Where will your project take place?	Calne Community Area
When will your project take place?	November 2010 to March 2011
How many people will benefit from your project?	The population of the Calne Area
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Directly to the aspiration: 'Town cycle network to be completed by 2010 and ahead of schedule' Page 8 in Plan update

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Calne Area Transport is working directly with the Calne Area Board 'Safer Cycling' working group. This project is related to the work that has been identified by that group.

Calne without Parish Plan: Transport Actions include ' more and better cycle paths'

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Through a series of events CAT has been carrying out consultations in the community: A Seminar in February 2008, hosted a hustings in April 2009, a presentation to Calne Town Council Town Development and Planning Committee June 2009, a presentation to Calne Area Board August 2009 (following which the Board initiated a £10,000 cycle stand project throughout the Community Area) and most recently received unanimous support from councillors, officers and members of the community presentation at the Calne Area Board meeting on 27 April 2010.

In addition they have held Transport stalls at farmers market, events and outside the supermarkets.

Through this work in the community CAT has a strong feel for what is needed in transport terms in the community. One of these needs, as the Parish and Community Plans point to, is better and more cycle paths.

Any other information about your project.

The project will produce an action plan with an updatable map which will enable Calne Area Transport and the whole community to work in partnership with other bodies to achieve the cycle paths and footways that join up and provide a comprehensive cycle network for Calne. Following the completion of this project the equipment and software provided will go on to be used in similar projects in the villages, can be utilised to undertake other projects in the future and may be loaned out to other groups in the County.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funds identified in this application should enable Calne Area Transport to complete this project.

If you were not awarded the full amount requested, what would be the impact on your project?

Funding that has been identified from other sources must be allocated by the end of this financial year. Failure to secure the balance of funding could seriously impact upon the project as it would struggle to reduce the work needed to be carried out to achieve the project objectives or to identify other funding streams and begin the project in the remaining time left to meet the criteria of existing funders.

How will you know whether your project has made a difference in the community?

Improved safer and healthier access for all age groups, particularly for older people and the young, when accessing services, schools and leisure.

CAT will carry out a subsequent survey through the CCAP (Calne Community Area Partnership, as its Transport Theme Group) at the Community Hub, 27 High Street, Calne, and through the Area Board meetings..

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Recently we have received a grant of 5000 pounds towards this project from Grassroots (Community Development Foundation for Wiltshire and Swindon)

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month:

Year:

A - Total income:

£1

B - Minus total expenditure:

£831

Surplus/deficit for year: (A minus B)

£830

Free reserves held:

£741

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
3 x GPS tracking devices	£340	Own fundraising/reserves	C	£235
3x Digital cameras	£306			£
GPS-Photo Link Express Software	£500	Parish/town council		£
postage and materials	£250			£
Printing 1 st ed in large format	£1,175	Trusts/foundations		£
Volunteer training programme	£1,720	Grassroots	C	£5,000
200 hours x volunteer surveying	£1,600	In kind		£
Design and produce report	£1,200	Voluntary help		£1,600
Project Management	£235	Other		£
Digital projector	£459			£
Laptop to run project on	£510			£
GoCalne Website updating maps	£640			£
	£			£
Total Project Expenditure	£8,935	Total Project Income		£6,835
Total project income B		£6,835		
Total project expenditure A		£8,935		
Project shortfall A – B		£2,100		
Award sought from Wiltshire Council Area Board		£2,100		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC		
Please give the title name of the organisations' bank account e.g. current		Treasurer's Account		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

It aims to improve safer and healthier access for all age groups, particularly for older people and the young, when accessing services, schools and leisure.

b) How does your project work to promote inclusion, participation and good community relations?

We aim to link in with the Aberd Brook project and the CAPIG youth work.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 27/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team